

**DEPARTMENT OF HUMAN RESOURCES
SOCIAL SERVICES ADMINISTRATION
311 W. SARATOGA STREET
BALTIMORE, MD 21201**

DATE: June 30, 2005

CIRCULAR LETTER: SSA 04-16

TO: Directors, Local Departments of Social Services
Other Recipients of Circular Letters

FROM: Wayne T. Stevenson, Executive Director
Social Services Administration

RE: Circular Letter Index – FY 2004

BACKGROUND: A revised Circular Letter Index is being issued for FY 2004. Circular Letters from FY 2004 forward can now be accessed through the DHR intra-net (DHRNet) and clicking on SSANet and than clicking on CIRCULAR LETTERS. Some hard copies will continue to be made available to local departments of social services.

Indexes and Circular Letters from FY 1985-FY 2003 are available by contacting SSA at the number listed below.

INQUIRIES TO: Larry Engle
Budget and Central Services Unit
Office of Management Services
Social Services Administration
(410) 767-7166

**CIRCULAR LETTER INDEX
FY 2004**

NUMBER	DATE	SUBJECT	PROGRAM	CONTACT
04-1	7/1/03	Allocation of Flexible Funds-Mental Injury Assessment	Child Protective Services	Stephen Berry 410-767-7112
04-2	7/1/03	Allocation of Flexible Funds-Multi-Disciplinary Teams	Child Protective Services	Stephen Berry 410-767-7112
04-3	7/14/03	Update of Maryland's Family Risk Assessment	Child Protective Services	Stephen Berry 410-767-7112
04-4	12/17/03	In-Home Services Progress Review, Initial Service Agreement, Family Service Plan, and Family Service Intended Action Letter	Child Protective Services	Stephen Berry 410-767-7112
04-5	9/30/03	Time Limited Voluntary Placement Agreements	In-Home Services, Out-of-Home Placement Services	Stephen Berry 410-767-7112 Sharon Hargrove 410-767-7713
04-6	10/1/03	Allocation of FFY 2003 Promoting Safe and Stable Families Program Funds-Time Limited Reunification Services	Foster Care	Ruth Milliken 410-767-5773
04-7	10/15/03	Allocation of Flexible Funds-Super Flex Funds	All Children and Family Services	Larry Engle 410-767-7166
04-8,04-9		None Issued		
04-10	9/30/03	Children with Disabilities-Voluntary Placement Agreement	In-Home Services, Out-of Home Placement Services	Stephen Berry 410-767-7112 Sharon Hargrove 410-767-7713
04-11	12/30/03	Allocation of FFY 2003 Promoting Safe and Stable Families Program Funds-Adoption Promotion and Support Services	Adoption and Foster Care	Ruth Milliken 410-767-5773
04-12		None Issued		
04-13	3/15/04	Implementation of the Integration of Child Welfare & Substance Abuse Treatment Services Act of 2000	Child Protective Services, Foster and Kinship Care, Family Preservation	Stephen Berry 410-767-7112 Martha Clark 410-7796
04-14	12/21/04	Allocations of Independent Living Flexible Funds FFY 2004	Independent Living Services	Diane Timmons-Himes 410-767-7195
04-15	6/30/04	Child Fatalities/Serious Physical Injury/Critical Incident Protocol	All Children and Family Services	Stephen Berry 410-767-7112 Sharon Hargrove 410-767-7713 Stephanie Pettaway 410-767-7423
04-16	6/27/05	Circular Letter Index-FY 2004	All Children and Family Services	Larry Engle 410-767-7166